

Harvey Public Library District's Board Minutes

January 24, 2015

President Price called the meeting to order at 10:40 am.

Members Present: Keith Price, Joann Nesbitt, Sandra Flowers, William Wiley,
and Joyce Kellogg-Weaver

Present via Phone: Roberta Patterson

Absent: Barbara Fields and Yassim Ali

Approval of Minutes:

President Price made a motion to approve the December 11, 2014 Board Meeting Minutes and was seconded by Trustee Kellogg-Weaver.

Roll Call Vote:

Ayes: Roberta Patterson, JoAnn Nesbitt, William Wiley and Keith Price

Abstained: Joyce Kellogg-Weaver

Nays:

Motion Carried.

Approval of Bills and Review of Accounts:

President Price made a motion for approval of bills and accounts from December 2014 and was seconded by Trustee Kellogg-Weaver.

Roll Call Vote:

Ayes: JoAnn Nesbitt, William Wiley, Roberta Patterson and Keith Price

Abstain: Joyce Kellogg-Weaver

Nays:

Motion Carried.

Correspondence and Announcements:

Listed in Directors Report.

Treasurer's Report:

Reported in Financial Meeting.

Report of Library Director:

Director Flowers goes over the election results.

Candidates for the April 2015 Election

2yr Vacancy:	Cathy Messy
	Tamika Price
4yr Vacancy:	William Wiley
	Jacqueline Clark
	Mauzerk Erwin
	William Whitaker
	Jerelene Harris
	Yassim Ali

Director Flowers discusses the SWAN consortium transitioning to Sirsi Dynix with new Symphony ILS and the Online Catalog Enterprise. She states the patrons will have access to eBooks, checkouts, placing holds, freezing holds, payment of fines, downloadable resources and more. She expresses that this new transition will enhance the users experience.

Director Flowers announces to the Board that the Harvey Public Library District will be awarded the Per Capita Grant in the amount of \$31, 602.50 to continue to assist with the needs of the community. She states that over 15.5 million dollars is being awarded to Illinois Public Libraries this year.

New Business:

Director Flowers states that the Board Members voted on going green in the past, so she has decided to send out all monthly Board packets electronically to eliminate the waste of paper. The Board Members agree this will cut down on the cost and waste of paper. Director Flowers states that Trustee Fields would still like paper form Board packets delivered to her home.

Professional Development Day/Staff Meeting:

Director Flowers states that Sirsi Dynex integration will start in April. Prior to April the Library staff will be trained on the new system for three days. She announces that these three days is where the Library will be completely closed to the public in order to get the staff trained and

ready to serve patrons on the new system. The training dates are Feb. 16th, Feb 23rd at Homewood and March 4th at Glenwood-Lynnwood Library from 9am to 12 noon.

President Price made a motion to approve Library Managers to attend the Sirsi Dynix training on Feb 16th, Feb 23rd, and March 4th of 2015 with the stipulations that staff attending the training will be paid for the day and those who work evening shift will come in to work once the managing staff has returned to the Library. The motion was seconded by JoAnn Nesbitt.

Report of Trustees/Committees:

Roll Call Vote:

Ayes: JoAnn Nesbitt, William Wiley, Joyce Kellogg-
Weaver and Keith Price

Nays:

Motion Carried.

Old Business:

Acquisition of Land Parcels

Attorney Jarad states that there is an additional skip trace and between the two skip traces she received additional information regarding the contact of the property owners on Turlington who both have outstanding real estate taxes. She states that she wanted to bring that to the Board Members' attention and she also placed this in a memo with contact info.

President Price states there is time to go Interment Domain on the properties, but it is at the pleasure of the Board.

Attorney Jarad states that this is an option, but the property owner still has to be contacted to make a Good Faith Offer based on the value of the property. She says if that fails, then she would suggest filing a petition for Interment Domain.

President Price suggests that Attorney Jarad reaches out to the property owner and she accepts.

Moody and Noland

The Board Meeting transitions to the auditorium for Architect Renauld Mitchell and Construction Project Manager Jack Hayes projected presentation on the Building Project and Design Plans with calculated Construction Costs.

Renauld Mitchell states that we are presently at the conclusion of the Design Development Stage. He states that his presentation will be a "Show and Tell" so that everyone can get a comprehensive feel of what this project is going to look like from the outside in. He then goes

through a slide show of the Executive Summary to recap the things that have been done to date and critical points that have been reached.

Renauld Mitchell states there was a \$6 million dollar bond buy of which, \$5.5 million was available for the project. He says some of the key objectives is a new front door to present a new image, face lift to the exterior to give a modern feel, an expanded and cozy design, upgrade of technology and improvement of the overall circulation of floor plan of the library, which is how people move and experience the space from department to department.

Bond Update:

Attorney Jarad states that the pre-closing is set for January 29, 2015 at 2:00pm in the Bond Counsels office to make sure everything is lined up with T's crossed and I's dotted. She says the final closing is set for January 30, 2015, which means the purchase of the Turlington property would need to occur within 14 days of that date pursuant to the contract.

Attorney Jarad says she has several documents for the President, Secretary and the Treasurer to sign along with the Library Director.

Audience Participation:

Mr. Mauzerk Erwin stands and states his concerns about the Bond. He asks when the Prospectus of the Bond will be available to see the terms and call features?

Attorney Jarad asks if he means an Official Statement? She states that the Official Statement has been prepared and all of the paperwork will become final on January 30, 2015.

Adjourn to Executive Session:

No Executive Session

President Price states for the record that the auditorium remains named as the Bradley Auditorium and the Board Members agree.

President Price made a motion that the auditorium remains named as the Bradley Auditorium and was seconded by Trustee Kellogg-Weaver.

Roll Call Vote:

Ayes: JoAnn Nesbitt, William Wiley, Joyce Kellogg-Weaver and Keith Price

Nays:

Motion Carried.

President Price states that Director Flowers sent the City of Harvey a letter requesting that the building permit fees be reduced to \$50,000 flat. He states that he hasn't gotten a response as of yet, but he is hopeful that the City of Harvey will honor this request.

Project Manager Jack Hayes announces the bids will be made in February, brought to the Board the beginning of March, then Breaking Ground Ceremony will be at the end of March.

President Price adds that the Bids will be included in the Newsletter, so that people will have a chance to place their bids.

Project Manager Jack Hayes suggests an Open House for Contractors, which is a formal informational meeting. He states prior to bidding there should be a legal notification publication in newspaper and mailings of invitations to any contractors that are interested, so that they are aware of the criteria for bidding beforehand.

President Price asks if there is anything else that needs to be discussed.

President Price made a motion to adjourn the Board Meeting and was seconded by Trustee Wiley.

Roll Call Vote:

Ayes: JoAnn Nesbitt, William Wiley, Joyce Kellogg-Weaver and Keith Price

Nays:

Motion Carried.

Meeting Adjourned.