

Harvey Public Library District's Board Meeting Minutes

March 10, 2016

Board Meeting

President Patterson called the meeting to order at 6:20pm.

**Members Present:** Tamika Price, Mauzkie Ervin, Jerlene Harris, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

**Absent:**

**APPROVAL OF MINUTES**

Trustee Nesbitt made a motion to approve the previous month's minutes and was seconded by President Patterson.

**Roll Call Vote:**

**Ayes:** Mauzkie Ervin, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

**Nays:** Tamika Price and Jerlene Harris

**Abstain:**

**Absent:**

**Motion Carried.**

**APPROVAL OF BILLS AND REVIEW OF ACCOUNTS**

Vice-President Fields made a motion to approve the previous month's bills and was seconded by Trustee Nesbitt.

**Roll Call Vote:**

**Ayes:** Tamika Price, Mauzkie Ervin, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

**Nays:** Jerlene Harris

**Abstain:** William Whitaker

**Absent:**

**Motion Carried.**

**CORRESPONDENCE/ANNOUNCEMENTS**

Vice-President Fields states that this is the Cancer Relay Walk for Life twelfth (12<sup>th</sup>) year and will be held on June 25, 2016, from 3pm-11pm at Thornton Twp. High School.

**REPORT OF THE TREASURER**

As stated.

General Fund-\$119,488.88  
 Gift Account-\$5,551.48  
 Special Reserve Account-\$22.46  
 Vendor Account-\$120,001.54  
 Expense Account-\$26,613.22  
 Youth Services Account-\$4,464.36

**REPORT OF LIBRARY DIRECTOR**

Director Flowers states that the Illinois Funds Account has now changed to Investment Account only and are no longer taking third (3<sup>rd</sup>) party transactions so HPLD has to pay payroll, IMRF and take in tax distributions etc. through the Vendors Account through First Merchants Bank.

Director Flowers states that she had to process new bank information due to the fact that Illinois Funds has now changed its banking policy. She states that tax distributions would be posting as soon as Cook County Treasurer can process the banking information.

Director Flowers states that distribution dates for taxes are as follows:

**3/1/2016-Library Received -\$149, 845.93**

**2/26/2016-Library Received- \$0.12**

**2/24/2016-Library Received-\$28,011.35**

**2/19/2016-Library Received-\$79,879.61**

**2/18/2016-Library Received-\$3,104.50**

**Total: \$260, 841.51**

Director Flowers states that HPLD received Replacement Taxes from the City of Harvey in the amount of \$9,030.70.

**REPORT OF TRUSTEES/COMMITTEES****A. BUILDING & GROUNDS**

Trustee Harris states that she went to HPLD and looked around and made an observation where Trustee Ervin wanted to hold the Board Meetings in the hallway. She states that she also looked in the bathroom and it's really beautiful and everything was clean. Trustee Harris states that the only thing that she saw

that's a potential disaster is that the hand dryer is on one side of the wall and the sink is on the opposite. She states that could be a situation that should be looked into.

Director Flowers states that the construction team had plans on moving the dryers because they are mounted to the steel and in the Media Room you could hear the vibration. She states that the computer lab is next to the lady's restroom so the construction team plan on moving the units closer to the sinks on that adjoining wall, so that's in process.

Trustee Harris asked, director Flowers if that's all new furniture for the staff, the green chairs?

Director Flowers states that the green chairs are old, they were shampooed and placed in circulation.

Trustee Harris asked, when will HPLD have a schedule for the Meeting Rooms?

Director flowers states that HPLD is in the process of making schedules and policies for the Meeting Rooms to bring to the board to approve.

Vice-President Fields asked, if the Meeting Rooms are already set-up?

Director Flowers states that they are built but we needed them for staff space.

Vice-President Fields asked, how are we coming along on the parking lot?

Director Flowers states that it's coming along but not sure which parking lot Vice-President Fields is referencing to. She asked, are you talking about the employees' parking lot or the patrons' parking lot?

Vice-President Fields states that she's talking about, employees', patrons' all parking lots.

Director Flowers states that the construction team is tying up the back parking lot, the employees' parking lot-that's the new one and as far as how the demolition is going we're waiting on the grant to tear down the house we purchased. She states that's where the patron's parking lot is going to be.

Trustee Ervin states that he's still working with School District 147 and Dist. 152 in regards to the Fishing Pole Spelling Bee and it's going to happen but both districts are in talks deciding on what school that's going to close because enrollment in the elementary schools has gone down.

## **B. FINANCE**

No report.

## **C. PLANNING AND DEVELOPMENT**

President Patterson states that any trustee that wants to invite someone to the Grand Opening Ceremony they can send out invitations.

## **UNFINISHED BUSINESS**

### **A. CDBG Demolition Grant Update (Trustee Whitaker)**

Trustee Whitaker states that HPLD is still at the 95% point. He states that Attorney Jarad wasn't at the Board Meeting last month but commends her on her review of the agreement. Trustee Whitaker states

that the agreement was set up more for municipalities than more for a library, he states that there was a lot of language that in good faith couldn't sign off on and attest to it.

Trustee Whitaker states that Attorney Jarad sent back a markup and now it is in Cook County and HUD hands for their legal department to review as well. He states that hopefully we are okay next month.

## **NEW BUSINESS**

### **A. Grand Opening Ceremony**

After a brief discussion between trustees President Patterson states that all of the trustees had good suggestions and all suggestions should go into the Grand Opening Ceremony.

### **B. Selection of Financial Advisor (Action Item)**

President Patterson states that there were two (2) proposals in each trustee board packet and asked if they would take a look at them.

Trustee Price made a motion to vote for Sycamore Advisors and was seconded by Trustee Nesbitt.

Roll Call Vote:

Ayes: Tamika Price, Mauzkie Ervin, \*Jerlene Harris, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Nays:

Abstain:

Absent:

Motion Carried.

\*Trustee Harris states that to let the record reflect that she was pressured to make this decision but is voting yes.

President Patterson states to Melanie Shaker that the board voted on Sycamore Advisors as their financial advisor. She states that the director will speak to her about the urgency of this matter and we want it done by April 1, 2016.

## **EXECUTIVE SESSION**

Roll Call Vote:

Ayes: Tamika Price, Mauzkie Ervin, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Nays: \*Jerlene Harris

Abstain:

Absent:

Motion Carried.

The Board of Trustees went into Closed Session at 7:36pm.

Back in Open Session at 7:48pm.

Roll Call Vote:

Ayes: Tamika Price, Mauzkie Ervin, Jerlene Harris, William Whitaker,  
JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Nays:

Abstain:

Absent:

Motion Carried.

There was no action taken on the item discussed in Closed Session and was tabled till next Board Meeting or as otherwise determined.

**AUDIENCE PARTICIPATION (Remarks Limited to 3 Minutes)**

After a brief discussion Ms. Coleman voiced her concerns on making sure Jessie White gets an invite to the Ground Breaking Ceremony

After a brief discussion Keith Price states that politics have to get set aside to really get moving forward and working together as a unit.

**ADJOURNMENT**

President Patterson made a motion to adjourn the meeting at 7:52pm and was seconded by Trustee Nesbitt.

Roll Call Vote:

Ayes: Tamika Price, Mauzkie Ervin, Jerlene Harris, William Whitaker,  
JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Nays:

Abstain:

Absent:

Meeting Adjourned