

Harvey Public Library District's Board Meeting Minutes

April 13, 2017

Board Meeting

CALL TO ORDER

President Patterson called the meeting to order at 6:01pm.

ROLL CALL

Members Present: Tamika Price, Mauzkie Ervin, Jerlene Harris, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Absent:

APPROVAL OF MINUTES

Trustee Harris states for the record that she did not receive audio of the previous board meeting that she did not attend until the day of the current board meeting. Trustee Harris states that she sent a certified letter requesting the audio and didn't receive it till today.

Director flowers states that certified letter did not get delivered until the day of the meeting and prepared the audio for today's meeting.

Trustee Ervin made a motion to approve the previous month's Board Meeting Minutes and was seconded Secretary Whitaker.

Roll Call Vote:

Ayes: Tamika Price, Mauzkie Ervin, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Nays: Jerlene Harris

Abstain:

Absent:

Motion Carried.

APPROVAL OF BILLS AND REVIEW OF ACCOUNTS

President Patterson made a motion to approve the bills and review of accounts from the previous month and was seconded by Treasurer Nesbitt.

Roll Call Vote:

Ayes: Tamika Price, Mauzkie Ervin, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Nays: Jerlene Harris

Abstain:

Absent:

Motion Carried.

CORRESPONDENCE/ANNOUNCEMENTS

Trustee Harris states that she will like for an item to be placed on the agenda that has been tabled since February.

Trustee Whitaker explained to Trustee Harris that the item that she's speaking of was on the agenda for discussion and tabled last board meeting. He states that Trustee Harris did not attend that meeting so the agenda was placed on this month's agenda for discussion.

President Patterson thanked the citizens of Harvey and Trustees for re-electing herself and Trustee Price in the election.

REPORT OF THE TREASURER

General Fund-\$143.46

Gift Account-\$5,577.42

Special Reserve Account-\$22.46

Vendor Account-\$176,119.73

Expense Account-\$2,106.01

Youth Services Account-\$100.00

Trustee Harris asked, why is the General Fund account at \$143.46?

Director Flowers states that she and the auditor explained to the board that the funds in that account needed to be transferred because that account was becoming an interest bearing account and wasn't accepting any third party transactions.

REPORT OF LIBRARY DIRECTOR

Director Flowers gave special congratulations to the re-elected board members, Roberta Patterson and Tamika Price. She announces that swearing in of officers will take place on Thursday, May 11, 2017 at the regularly scheduled board meeting.

Director Flowers states that HPLD's traffic and annual library certification was completed before March 31, 2017 and submitted to the Illinois State Library before the due date. She states that statistical data was provided for HPLD's Inter-Library Loan request for materials and checkouts.

Director Flowers states that HPLD has a section on the website for the Spanish population. She states that the newsletter was uploaded to the website in Spanish as well.

Director Flowers states that HPLD's facilities manager, Daryl Crudup has taken pictures of all comic books in storage, there are thirty-three (33) boxes in the storage unit. (Pictures of the boxes were provided to the trustees)

Director Flowers announces that for the month of April, HPLD will be celebrating Poetry Month. She states that the staff is still working out program details.

Attorney Jarad joined the meeting at 6:33pm.

REPORT OF LIBRARY TRUSTEES/COMMITTEES

A. BUILDING & GROUNDS

1. Renauld Mitchell-Cement Panels

Renauld briefly explains to the board how the cement panels and fasteners were installed and answered all Board Members questions and concerns.

B. FINANCE

As stated in the Treasurer's Report.

C. PLANNING AND DEVELOPMENT

Vice-President Fields states that the signs for handicap accessibility on the west side of the building needs to be placed properly so that she can enter the building without an issues.

Trustee Harris states that the library is in violation of the E-rate grant that we are receiving and that she is working with someone and there's an investigation going on.

Director Flowers states that the library is in compliance with the E-rate grant given to the library. She states that if the library was in violation then E-rate will not fund the library.

Secretary Whitaker asked both Director Flowers and Trustee Harris if they could furnish supporting documentation for this matter?

Director Flowers states that she could get that documentation.

UNFINISHED BUSINESS

A. Eliminate Computer Usage Fees For All City Of Harvey Residents With Library Cards Issued By HPLD (Discussion)

Trustee Harris states that there shouldn't be a charge for Harvey residents to use the computers.

Director Flowers states that there are free fifth teen (15) minute computers here at the library.

Agenda Item will be added as an action item for next Board Meeting.

B. Eliminate All Fees To Borrow DVD And CD Movies For All Residents Of The City Of Harvey With Library Cards Issued By HPLD (Discussion)

Agenda Item will be added as an action item for next Board Meeting.

C. Resolution Approving Circulation, DVD and/or Computer Usage Policies (Action Item)

Trustee Price made a motion to approve resolutions approving Circulation, DVD, and/or Computer Usage Policies and was seconded by Secretary Whitaker.

Roll Call Vote:

Ayes: Tamika Price, Mauzkie Ervin, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Nays: Jerlene Harris

Abstain:

Absent:

Motion Carried.

NEW BUSINESS

A. Approval of In-house Laptop Rentals (Discussion)

After a brief discussion the library trustees decided to add this agenda item to next Board Meeting Agenda as an action item.

B. Sale and/or Distribution of Comic Books (Discussion)

After a lengthy discussion the library trustees decided to add this agenda item to next Board Meeting Agenda as an action item.

C. Approval of Liquor Policy (Discussion)

After a brief discussion the library trustees decided to add this agenda item to next Board Meeting Agenda.

D. Approval of Change in Time for Finance Meeting to 6:00pm and Regularly Board Meeting to 6:30pm (Action Item)

Trustee Price made a motion to approve the change in time for Finance Meeting from 5:30pm to 6:00pm and Board Meeting from 6:00pm to 6:30pm and was seconded by Secretary Whitaker.

Roll Call Vote:

Ayes: Tamika Price, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Nays: Jerlene Harris and Mauzkie Ervin

Abstain:

Absent:

Motion Carried.

AUDIENCE PARTICIPATION (Remarks Limited to 3 Minutes)

Keith Price states that Trustee Harris stated that he sold the comic books that were discussed for sale. He states that Trustee Harris stated that weren't any audits completed while he held the presidency seat for HPLD. Mr. Price states that he will not allow anyone to slander his name. He states that there are two (2) people on the board that are spreading lies on him and he will not stand for it. Mr. Price states

that if they do not stop he will be forced to sue HPLD because he will not play with his reputation. He states that he will sue on a personal level also.

Katie Williams states that she had her fiftieth (50th) wedding anniversary at the library in the Flex Space and she's not in favor of having alcohol in the library.

Ruth Cameron states that she's against having any alcohol served or sold in the library. She states that she believes that it's a disrespect to the library and children.

Ruby Donahue states that she do not agree with the vacation policy that the board voted on at last month's meeting.

Mrs. Smith states that she do not agree with serving or the sale of liquor in the library.

ADJOURNMENT

Trustee Ervin made a motion to adjourn the meeting at 8:12pm and was seconded by Trustee Nesbitt.

Roll Call Vote:

Ayes: Tamika Price, Mauzkie Ervin, Jerlene Harris, William Whitaker,
JoAnn Nesbitt and Roberta Patterson

Nays:

Abstain:

Absent: Barbara Fields

Meeting Adjourned.