



## Harvey Public Library District's Board Meeting Minutes

July 13, 2017

# Board Meeting

### **CALL TO ORDER**

President Patterson called the meeting to order at 7:30pm.

### **ROLL CALL**

Members Present: Mauzkie Ervin, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Absent: Barbara Fields

### **APPROVAL OF LAST MONTH'S MEETING MINUTES**

Treasurer Whitaker made a motion to approve board meeting minutes with corrections from the June 20, 2017, board meeting and was seconded by Secretary Price.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays:

Abstain:

Absent: Barbara Fields

Motion Carried.

### **APPROVAL OF BILLS AND REVIEW OF ACCOUNTS**

Treasurer Whitaker made a motion to approve bills and review of accounts from the May 11 and June 20, 2017, meetings and was seconded by President Patterson.

Roll Call Vote:

Ayes: Mauzkie Ervin, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays: Jerlene Harris



Abstain:

Absent: Barbara Fields

Motion Carried.

### **CORRESPONDENCE/ANNOUNCEMENTS**

Trustee Harris states for a matter of record that she attended the ALA Conference at the McCormick Place, Chicago, Illinois this year. She states that she brought back some information that the library district could utilize. Trustee Harris states that she will like to share this information with the patrons.

Trustee Harris states that the passport representatives were present and she believes that having this service in the library it will generate revenue for the library. She presented the board and the director with information for adults and the youth.

President Patterson announced that the Community of Harvey Senior Advisory Board is having a fish fry on Friday, July 21, 2017, from 12:00pm-8:00pm. Contact Board President Linia Thomas or Secretary Mia Collins.

President Patterson states that July 1, 2017, was Harvey's Independence Day Parade and wanted to compliment Kim, Antonia, Tim and Mary Kay for volunteering their time to walk in the parade. She states that Trustee Ervin and a patron and her daughter was there representing the library. President Patterson states that the library should always have some kind of representation at the Harvey Parade and pass out information related to services and programming at the library.

Director Flowers reads a letter she received from Jim Neal, ALA President.

Secretary Price states that she will like for the director to look into having Secretary of State (DMV) services here at the library to generate some revenue for the library.

### **REPORT OF TRUSTEES/COMMITTEES**

President Patterson appointed trustees to new positions on all committees:

**Finance Committee**-Vice-President Nesbitt and Treasurer Whitaker

**Planning & Development Committee**-Secretary Price and Trustee Harris

**Building & Grounds Committee**-Trustee Ervin and Trustee Fields

Trustee Harris asked, if there will be any training for the committees?

President Patterson states that they will look into that.

### **REPORT OF LIBRARY DIRECTOR**

**PARADE**-Director Flowers states that HPLD was able to participate in the City of Harvey's Parade. Unfortunately, we was unable to order a float, but we still had a strong presence at the parade. I would like to give a special thanks to former Trustee William Wiley for donating two hundred dollars so that HPLD could purchase candy to give out for this year's parade.





**B. Resolution Adopting An Amended Code of Ethics of the American Library Association (*Action Item*)**

The board of library trustees asked questions and exchanged ideas, suggestions and concerns.

Attorney Jarad gave a brief description to the board and public as to what this resolution is and why there's a need for it in the library. Attorney Jarad answered any questions that the board may have had about this resolution.

Treasurer Whitaker made a motion to approve resolution adopting an amended Code of Ethics of the American Library Association and was seconded by Vice-President Nesbitt.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays:

Abstain:

Absent: Barbara Fields

Motion Carried.

**C. Resolution Adopting An Amended Ethics Statement (*Action Item*)**

The board of library trustees asked questions and exchanged ideas, suggestions and concerns.

Attorney Jarad gave a brief description to the board and public as to what this resolution is and why there's a need for it in the library. Attorney Jarad answered any questions that the board may have had about this resolution.

Treasurer Whitaker made a motion to approve resolution approving an amended Ethics Statement and was seconded by President Patterson.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays:

Abstain:

Absent: Barbara Fields

Motion Carried.

**D. Resolution Adopting A Policy Regarding Membership of the Board of Library Trustees & Trustee Discharge of Duties (*Action Item*)**



The board of library trustees asked questions and exchanged ideas, suggestions and concerns.

Attorney Jarad gave a brief description to the board and public as to what this resolution is and why there's a need for it in the library. Attorney Jarad answered any questions that the board may have had about this resolution.

Trustee Harris states for the record that she will like the board to receive their board packets at least 7-10 days before each month's board meeting.

Treasurer Whitaker made a motion to approve resolution adopting a policy regarding membership of the Board of Library Trustees and Trustee Discharge of Duties and was seconded by Secretary Price.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays:

Abstain:

Absent: Barbara Fields

Motion Carried.

**E. Resolution Adopting Meeting Agendas and Board Meeting Materials Policy (*Action Item*)**

Trustee Harris states for the record that if the board's president declines to put a requested item by a trustee on the agenda a written form and supported documents should be submitted by the president as to why it was rejected/denied to be placed on the agenda.

The board of library trustees asked questions and exchanged ideas, suggestions and concerns.

Secretary Price made a motion to approve resolution adopting Meeting Agendas and Meeting Materials Policy and was seconded by Vice-President Nesbitt.

Roll Call Vote:

Ayes: Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays: Mauzkie Ervin and Jerlene Harris

Abstain:

Absent: Barbara Fields

Motion Carried.

**F. Discussion of Charging Non-Residents for Various Library Program (*Discussion*)**

