

HARVEY PUBLIC LIBRARY DISTRICT

SEPTEMBER 12, 2019

PUBLIC HEARING: ANNUAL BUDGET & APPROPRIATION FOR FY2019 – 2020

CALL TO ORDER: 6:23PM

ROLL CALL

Present: Trustee Mauzkie Ervin, Trustee Jerlene Harris, Secretary Charwana Morgan, President Roberta Patterson

Absent: Trustee William Whitaker, Treasurer JoAnn Nesbitt

1. ANNUAL BUDGET & APPROPRIATION FOR FY2019 – 2020

Trustee Jerlene Harris asked about the number of people to be included in the administrative salary category. Interim Director Antonia McBride responded, currently three employees are considered administrative. However, the amount is indicative of an ability to spend what is shown in the appropriated budget if the money was actually available and the District could add more administrative staff. The amount is not just for current administrative staff.

Harris asked how many vacant positions is available in the administrative category. McBride answered just one. Harris asked how many are considered as part of the staff wages. McBride stated currently seven employees are included in staff wages. Harris asked what is the projected number of staff. McBride stated she would like to hire three more employees.

President Patterson stated that the budget was on display to the public for 30 days, and before that, the Board went over the information many, many times at different meetings. She went on to say, there really should not be too many questions because this is the final draft.

Patterson stated Harris could ask a couple more questions, if more information was needed she could request private time with the administrator.

Harris asked if the fee shown - \$30,000 – on the appropriated budget for legal services was for general counsel for the library, because she noted more monies for legal services set aside in other categories. McBride reiterated that the amount provides for room for growth, for instance if the counsel increased her prices, if the Board decides to change legal counsel, there's space to grow. Harris pointed out another fee for \$52,000 also was for contract services (Professional Services). She wanted to know if that included bond council and financial advisors. McBride stated, correct.

Patterson asked if other trustees had questions while Harris continued to look over the budget. Secretary Charwana Morgan asked about expenses and taxes, she wanted to know if the District could go over the expected cash to be received. McBride explained all of the money is stated with the idea that the collection rate may increase. These are anticipated funds. Patterson went on to explain that everything goes up every year, it's possible the District may receive more. If we DO receive more, this is what we could expect to do with it.

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Morgan was concerned that the District's expenses not exceed anticipated revenue. McBride stated the SEC recently handed down a ruling that would allow the District to receive monies from the lawsuit. That would require an additional adjustment to the appropriated budget, as well as the need to add the expense to replace the HVAC system.

Discussion continued regarding the changes made to the appropriated budget with the new information.

Morgan asked if research had been done regarding state grants allocated for HVAC. McBride stated she is working with the Community Development Block Grant representative to learn what funds may be available.

Harris asked for explanation for the amounts of contingencies in each category. McBride stated contingencies are set aside for unknown/unforeseen emergencies. Harris asked if the contingencies can be moved from category to category. Patterson stated a contingency can only be used for the category under which it is funded.

Vice President Tamika Price arrived 22 minutes into the meeting.

Morgan asked if it was the responsibility of the Board Secretary to publish the ordinance, and what did she need to do to publish. McBride stated the ordinance was already published in the original form. Once changes are made and voted on, then the ordinance will be submitted to Cook County. The Notice to Publish was just to notify the public of the public hearing, which was posted in the Daily SouthTown Newspaper.

Patterson requested a motion to adjourn the Public Hearing, and was seconded by Morgan.

ROLL CALL VOTE:

Ayes: Ervin, Harris, Morgan, Price, Patterson

Nays:

The Public Hearing adjourned at 6:49pm