

# Harvey Public Library District

## REGULAR BOARD MEETING REMOTE MEETING

MEETING MINUTES – July 9, 2020

**Call to Order:** President Patterson called to order the Regular Library Board of Trustees Meeting of the Harvey Public Library District at 6:48p.m.

Patterson stated Governor's Order were read into record during the Finance Committee of the Whole read: In order to protect the community and limit the spread of the COVID-19, for the duration of the Gubernatorial Proclamation, the Harvey Public Library District Library Board of Trustees will conduct virtual meetings as authorized by Governor J.B. Pritzker's Executive Order 2020-07, issued on March 16, 2020, and extended April 1 – 30, 2020, and again May 1 - 29, 2020, and the Attorney General guidance to the public bodies during the COVID-19 pandemic. The Board members will not be physically present for the meeting, but will instead participate in the meeting remotely via an online virtual meeting platform. In lieu of in person public comments, members of the public may submit questions to [amcbride@harvey.lib.il.us](mailto:amcbride@harvey.lib.il.us). The interim director's email is also available on the library's website. All questions will be read by the interim director during the Audience Participation portion of the meeting, as designated on the agenda.

### ***Roll Call by Conference Call:***

Present: Trustee Mauzkie Ervin, Trustee Jerlene Harris, Secretary Charwana Morgan, Vice President Tamika Price, and President Roberta Patterson, Trustee William Whitaker

Absent: Treasurer JoAnn Nesbitt

Vice President Tamika Price proposed a motion to include as part of the Closed Session, according to the Open Meeting Act Section 2 (c), discussion of a personnel matter. President Roberta Patterson seconded the motion. Attorney Dee Jarad suggested the motion be made during the Executive Session of the meeting. Patterson agreed.

### **APPROVAL OF MEETING MINUTES**

Patterson called for a motion to approve meeting minutes dated June 2020. Trustee Mauzkie Ervin made the motion to approve meeting minutes and was seconded by Patterson.

### ***ROLL CALL VOTE***

Ayes: Ervin, Price, and Patterson

Nays: Harris

Abstain: Whitaker, Morgan

**Motion carried.**

### **REVIEW OF ACCOUNTS & APPROVAL OF BILLS**

Patterson called for a motion to approve Review of Accounts and Approval of Bills. Ervin made the motion and was seconded by Trustee William Whitaker.

### ***ROLL CALL VOTE***

Ayes: Ervin, Harris, Whitaker, Morgan, Price, and Patterson

Nays:

Abstain:

**Motion carried.**

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### CORRESPONDENCE & ANNOUNCEMENTS

Trustee Jerlene Harris stated her personal, private email address was made public in a meeting and referenced Illinois Compiled Statute 5 ILCS 140/7. She wanted it to cease before she filed a complaint with the attorney general. Patterson and Ervin did not understand the complaint, but stated follow up would be expressed to Attorney Jarad the Interim Director Antonia McBride.

Harris stated anytime the Board meets, it should be available to the public and open for recorded and written documentation. In May, Harris requested a recording of the May 14, 2020, meeting and was told it was not available. Patterson asked for further explanation. McBride stated Harris did request those minutes, but she could not retrieve the recording from WebEx, even after follow-up with the company. However, Harris did receive a printed copy. Attorney Jarad stated under the amended Open Meeting Act that allows for remote meetings, recordings must be available for Open Sessions. Harris stated she received audio for March and April meetings, but not May. McBride stated that meeting's audio is not retrievable and Harris stated she will follow up with the attorney general.

Attorney Jarad wanted to ensure that the current meeting was being recorded. Trustee William Whitaker asked if there were allowances in the amended Act in case a meeting could not be retrieved, considering we were using a third-party platform. Jarad stated it is imperative for the District to ensure meetings were recorded, no matter the platform in order to comply with the Open Meetings Act. McBride reiterated that the current meeting was being recorded, and because of past problems, a separate recorder was in use as well. Jarad stated, then from her understanding the District is complying with the Open Meetings Act to have meetings available in verbatim recording.

### REPORT OF TRUSTEES/COMMITTEES

- a. **BUILDING & GROUNDS:** No report
- b. **FINANCE:** No report
- c. **Planning & Development:** No report, but Vice President Price requested scheduling a meeting Tuesday, July 14, at 6:00pm. Harris asked if the interim director be available for her to come into the physical building to attend the meeting. Secretary Charwana asked if the meeting could be held via Zoom or Google to avoid the feedback everyone experienced during the current meeting. McBride asked if the meeting could be held before 6:00pm.

Attorney Jarad interjected that under the amendment of the Open Meetings Act concerning remote meetings, it requires that all members be verified and can hear and understand all testimony. She had difficulty hearing everyone due to the feedback. Unless it could be corrected, Jarad advised the Board that the current meeting should be rescheduled so that everyone could hear all discussion and motions.

Patterson stated the feedback comes and goes, so she would agree to reschedule. After further discussion, the Planning & Development and Regular Meeting was scheduled Wednesday, July 15, 2020. P&D at 5:30; Rescheduled Regular Board Meeting at 6:00pm, resuming at the Report of the Treasurer.

# Harvey Public Library District

REGULAR BOARD MEETING

REMOTE MEETING

MEETING MINUTES – July 9, 2020

Patterson called for a motion to adjourn the current meeting. Price made the motion to adjourn and was seconded by Ervin.

## ***ROLL CALL VOTE***

Ayes: Ervin, Harris, Whitaker, Morgan, Price, and Patterson

Nays:

Abstain:

**Motion carried.**

Meeting adjourned at 7:17pm.