

# HARVEY PUBLIC LIBRARY DISTRICT

## Remote Regular Board Meeting

### Minutes

3/10/22

President Price called the meeting to order at 6:31pm.

Roll Call by Secretary Morgan.

Present: Trustee Garcia, Trustee McCaskill, Trustee Williams (6:40pm), Secretary Morgan, Treasurer Nesbitt (6:36pm), President Price.

Absent: Vice-President Patterson.

Approval of Minutes

President Price made a motion to approve the February 10<sup>th</sup> & February 22<sup>nd</sup> Minutes. Secretary Morgan seconded the motion.

Roll Call: Ayes: Trustee Garcia, Trustee McCaskill, Secretary Morgan, President Price. Nays: none. Motion carried.

Approval of the Bills List

President Price made a motion to approve the Bills List. Trustee McCaskill seconded the motion.

Roll Call: Ayes: Trustee Garcia, Trustee McCaskill, President Price. Nays: none. Abstain: Secretary Morgan. Motion carried.

Trustee Williams reported to the Board about the Illinois Library Association Spring Forum Workshop for Illinois Library Trustees. The next workshops will be April 2 and May 17<sup>th</sup>.

Secretary Morgan read the Treasurer's Report into the record.

President Price made a motion to hear O'Neil & Gaspardo. Trustee Williams seconded the motion. Roll Call: Ayes: Trustee Garcia, Trustee McCaskill, Trustee Williams, Secretary Morgan, Treasurer Nesbitt, President Price. Nays: none. Motion carried.

Nathan Pasbrig reported to the Board regarding the IRS Payroll Tax Update. At this time everything has not been processed by the IRS. The IRS is about 9 to 12 months behind. The District will continue to accrue interest and penalties until the debt is paid.

Trustee Williams asked is the payment arrangement feasible with the budget. Trustee McCaskill requested that the issue be tabled until the Board can determine how we can afford it.

Secretary Morgan asked if the repayment could be extended beyond 6 months.

Attorney Murphy requested an analysis from Nathan Pasbrig to present the Board with options. Attorney Murphy stated that a Resolution will be prepared to approve the payment arrangement.

The Director's Report was submitted in writing and read into the record.

#### Old Business

President Price made a motion to approve the HVAC AIA Agreement. Trustee Williams seconded the motion. Roll Call: Ayes: Trustee Garcia, Trustee McCaskill, Trustee Williams, Treasurer Nesbitt, President Price. Nays: none. Abstain: Secretary Morgan. Motion carried.

Attorney Murphy addressed the Amended and Restated Repayment Agreement. He stated that he would present the agreement for April's Meetings.

Director Menzies addressed the Board regarding the Backflow failure.

Secretary Morgan made a motion to approve Calumet City Plumbing. Trustee McCaskill called for a point of order. Trustee McCaskill stated, "Anything related to finances should go before the Finance Committee first."

Treasurer Nesbitt seconded the motion. Roll Call: Ayes: Secretary Morgan, Treasurer Nesbitt. Nays: Trustee McCaskill, Trustee Williams, President Price. Motion failed.

Secretary Morgan motioned for the Backflow proposals to go to Committee. Trustee McCaskill seconded the motion. Roll Call: Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Treasurer Nesbitt, President Price. Nays: none. Motion carried.

The Board addressed the Library's Operating Hours schedule. Director Menzies stated that the library has lost 4 staff people within the last 6 months. The library would need to hire 4 Staff positions just to maintain where we are now. Any discussion about expanding hours would have to include identifying the budget in order to get back to full staffing.

Trustee Williams inquired about a volunteer campaign. Menzies agreed about that possibility. Trustee McCaskill said there is a cost associated with volunteers as well.

President Price asked about In-person classes. Director Menzies deferred to the Assistant Director, Kim Peake. Ms. Peake addressed the Board about the Spring Newsletter In-house programming.

President Price asked the Attorney about the Governor's Declaration. The Attorney said that he would get back to the library about the April Declaration.

President Price opened the floor to Audience Participation. Ms. Jerlene Harris addressed the Board.

President Price made a motion to adjourn the meeting at 7:54pm. Trustee McCaskill seconded the motion.

Roll Call: Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Treasurer Nesbitt, President Price. Nays: none. Motion carried.